



# TRUONG THI NGOC TRIEU

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## About me

There is difficult when introducing myself. I have ambition in discovering technology and science, especially food industry. It always attract my attention. Becoming a master in my field is my long target. I'm eager to find out new things when putting myself in the unfamiliar situations.

## Personal Information

- ▶ Full name: Truong Thi Ngoc Trieu
- ▶ Date of birth: 20-September-1997
- ▶ Sex: Female
- ▶ Marriage Status: Single
- ▶ Nationality: Vietnam
- ▶ Favorite form of entertainment: Reading book, watching TV and participating in outdoor activities.
- ▶ Most remarkable characters: Friendly, dynamic, studious and adaptable.

## Job Goals

### Short – term goals

- ▶ Use the skills and experiences learned and trained in the school to apply to work.
- ▶ Always try to complete the assigned task.
- ▶ Always improve the skills needed for my career.

### Long – term goals

- ▶ Become a quality management expert, or R&D expert in the field of Chemical and Food industry.

## Education

### **2016** Food Engineer

- ▶ Graduated from Ho Chi Minh City University of Food Industry (HUFI) in 2019
- ▶ Major: Food Industry
- ▶ Rank: Good

**2019** ▶ Grade: 6.68/10

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## Training

### 2016 Soft skills

- ▶ Communication skills
- ▶ Leadership skills

### 2019 ▶ Teamwork

## Skills

- ▶ **Language**  
Capable of speaking, listening, reading and writing.
- ▶ **Computer skills:**  
Good command of Microsoft Office software: MS Excel, Word, and Power Point.  
Microsoft Office Specialist Certificate (MOS Certificate) - Office Excel 2010
- ▶ **Teamwork**  
Friendly and smooth in team working, especially in high-pressure and critical cases.
- ▶ **Working skills**  
Preparing and managing job  
Having good presentation skills.  
Managing effective time sheet.

## Working experiences

- ▶ **Teaching Assistant**  
Subject: Informatics  
Duration: From July-2016 to October- 2016  
Main tasks:
  - Preparing the computers.
  - Instructing for students.
  - Answering the questions from students.
- ▶ **Waitress**  
From March - 2018 to August - 2018  
Company: Mon Hue Restaurant.
- ▶ **Internship**  
Company: Cholimex Food Joint Stock Company  
Duration: From December-2018 to December- 2018  
Main tasks:
  - Studying process system.
  - Learning about operating industrial equipment.

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▶ **Salesman**

From July - 2019 to September - 2019

Company: NKid Corporation

Main task:

- Convincing customers buy my products at store.
- Conducting payment for customers
- Making a sales report for the store at the end of the day.

## **Expecting job**

- ▶ Favorite field: Chemical and Food industry, technical service.
- ▶ Target vision: QA/QC, Process Engineering in professional environment.
- ▶ Target position: Senior Engineer.
- ▶ Expected environment: professional, active, many training courses to develop my career.